



North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles.
Chief Executive.

NORTH DEVON CREMATORIUM JOINT COMMITTEE

A meeting of the North Devon Crematorium Joint Committee will be held in the Crematorium Meeting Room - North Devon Crematorium on **FRIDAY, 1ST NOVEMBER, 2024 at 2.30 pm.**

Members of the North Devon Crematorium Joint Committee

Representing North Devon Council

Councillors Cann, Denton, Haworth-Booth, P Leaver, Lovering, Renshaw and Walker (Vice-Chair)

Representing Torridge District Council

Councillors Andrews, Cottle-Hunkin, Gubb, Harding and Inch (Chair)

AGENDA

1. Apologies for absence
2. To approve the correct record of the minutes of the meeting held on 2 August 2024 (Pages 5 - 8)
(attached)
 - (a) Matters Arising
3. Items brought forward, which in the opinion of the Chair, should be considered by the meeting as a matter of urgency.
4. Declarations of Interest

Please telephone the Corporate and Community Services team to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called. A declaration of interest under the Code of Conduct will be a Disclosable Pecuniary Interest, an Other Registrable Interest or a Non-Registrable Interest. If the item directly relates to your interest you must declare the interest and leave the room for the item, save in the case of Other Registrable Interests or Non-Registrable Interests where you may first speak on the item as a member of the public if provision has been made for the public to speak. If the matter does not directly relate to your interest but still affects it then you must consider whether you are affected to a greater extent than most people and whether a reasonable person would consider your judgement to be clouded, if you are then you must leave the room for the item (although you may speak as a member of the public if provision has been made for the public to speak) or, if you are not, then you can

declare the interest but still take part).

5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information)

PART 'A'

6. **Crematorium Matters** (Pages 9 - 10)
Report by the Crematorium Manager (attached)
7. **Performance Monitoring Qtr 2 2024/2025** (Pages 11 - 14)
Report by Treasurer (attached)
8. **Proposed Dates of Future meetings 2025/2026**
Recommended that the following dates be agreed:
 - Friday 6 June 2025 at 2.30 pm
 - Friday 1 August 2025 at 2.30 pm
 - Friday 7 November 2025 at 2.30 pm
 - Friday 6 February 2026 at 2.30 pm
9. **To note that the next Crematorium Joint Committee meeting will be on Friday 7 February 2025 at 2.30 pm**

PART 'B' (CONFIDENTIAL RESTRICTED INFORMATION)

Nil.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

24.10.24



NOTE: Local Government (Access to Information) Act 1985

In addition to any document specifically mentioned, reports included in this Agenda will have been prepared with reference to any or all of the following:

1. All relevant statutory provisions.
2. All relevant Government circulars and ministerial advice.
3. All relevant adopted policies of the Council.
4. Capital Works Programme.
5. Current Estimates.
6. Standing Orders
7. Consultants' opinion and advice.
8. Published works relevant to the subject of the report.

For more information contact the Corporate and Community Services team on **01271 388253** or email memberservices@northdevon.gov.uk or the Communications Team on **01271 388278**, email communications@northdevon.gov.uk.

